

## Judicial Record Request Response

Your Request for Judicial Record:

1. Name of Record \_\_\_\_\_

Granted ( )      Denied ( )

2. Name of Record \_\_\_\_\_

Granted ( )      Denied ( )

3. Name of Record \_\_\_\_\_

Granted ( )      Denied ( )

If your request for Judicial Record was denied, it was denied for the following reasons:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

If you disagree with this response you may appeal the court's decision pursuant to rule 12.9. To appeal you must file a petition for review with the Administrative Director of The Office of Court Administration. Appeals should be mailed to:

Office of Court Administration  
Tome C. Clark Building  
205 W. 14<sup>th</sup> Street, Suite 600  
Austin, Texas 78701      Tel. (512) 463-1625

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Terri L. Mayer, Justice of Peace, Pct. One, Polk Co., Tx.

Notice: The Records Custodian has 14 days from date of request to produce the records(s) requested or to deny the request.

Charge for copies: \$1.00 for the first page and \$.25 for each additional page.

Charge for Certified copies: \$2.00 for the first page and \$.25 for each additional page.

Over 50 pages: A labor charge of \$15.00 per hour will be added to cost of copies.

Additional charges for computer programming or technical charges may apply.

See Title 1 Part 5 Chapter 111 – Sub Chapter C Rule 111.69 – Texas Administrative Code.

Signature of Requestor \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_